

Postgraduate Master
in British Studies
(M.B.S.)

Großbritannien-Zentrum
(Centre for British Studies)
Humboldt-Universität zu Berlin

Contents:

The Centre for British Studies	Page 4
Who We Are	5
Where We Are	6
The Centre's Library	7
The M.A. Course <i>Postgraduate Master in British Studies</i>	8

Appendix:

Admission Requirements for the Postgraduate Degree <i>Master in British Studies (M.B.S.)</i>	10
Course Description for the Postgraduate Degree <i>Master in British Studies (M.B.S.)</i>	12
Examination Statutes for the Postgraduate Degree <i>Master in British Studies (M.B.S.)</i>	25

The Centre for British Studies

The Centre for British Studies at the Humboldt University of Berlin was set up in 1995 as a teaching and research institute with a broad interdisciplinary agenda covering all aspects of British culture both of the past and present times. It is the first of its kind in a German-speaking country.

The Centre offers a Master in British Studies as a postgraduate degree. This 18-months Master course gives students the opportunity to add competence in British Studies to qualifications acquired in their first degree course. It prepares them for executive positions in firms and public institutions with strong links with the United Kingdom or other English-speaking countries. The course includes a three-months internship in a company or a public institution in Britain. The Centre also involves 'practitioners' from German and British companies and financial institutions, law firms, the media and the arts in its Master programme, so that its students are not only offered classes by university teachers, but are also in constant contact with people running businesses, banks, theatres, museums and other public service institutions.

The Centre carries out comprehensive research programmes focusing on Britain's special position as a pioneer within the modern industrialised world. For centuries, Britain has had a distinctive and often formative influence on Europe and the world in areas as diverse as science, history, economics, law, language, literature and the media, and she continues to make a decisive contribution to global modernisation.

Furthermore, the Centre provides – in the heart of Berlin and close to Germany's political centre – a forum for lectures, seminars and conferences on Anglo-German topics of general interest.

The Centre for British Studies has a core staff of three professors and five junior lecturers and researchers from such varied academic backgrounds as English, history, economics, law, literature and cultural studies. On the administrative side, it is kept going by an administrator, two secretaries, and a librarian. Though still in the process of expansion, the Centre's library is already unique both in its focus on Britain and its interdisciplinary layout designed to support the Centre's interdisciplinary and cross-cultural teaching and research agenda. So far, it houses ca. 16 000 volumes, a large microfiche collection donated to the Centre by the British Embassy in 1995, and a basic stock of reference works on CD-ROM. It is situated in a new building within easy walking distance of the Centre, and provides all the facilities of a modern research library.

Who We Are

Academic Personnel**◀ Chair for British Literature and Culture**

- Professor Dr. Jürgen Schlaeger M.A. (Oxon.), Director
- Dr. Gesa Stedman M.A.
- Rita Gerlach, Dipl. Kulturwirtin

◀ Chair for British Legal, Economic and Social Structures

- Professor Dr. Gerhard Dannemann M.A. (Oxon.)
- Christian Handke M.A.
- Marc Stauch M.A. (Oxon.)

◀ Chair for British History since the Restoration

- Professor Dr. Christiane Eisenberg
- Christof Biggeleben M.A.

Administration

◀ Secretaries: Sonja Schwaneberg M.A. for Professor Schlaeger
Martina Rosin for Professors Dannemann & Eisenberg

◀ Administration: Sylvena Zöllner

◀ Library: Evelyn Thalheim

Where We Are

The Centre is situated right in the traditional heart of Berlin at Jägerstraße 10-11, which is between Leipziger Straße and Französische Straße, just south of the famous boulevard Unter den Linden. Very conveniently, Friedrichstraße, with the Galeries Lafayette and the shopping centre Friedrichstadt-Passagen, is just around the corner.

The Centre is easy to reach by public transport:

U2:	Alight at 'Stadtmitte'
U6:	'Französische Straße'
S1 and S2:	'Unter den Linden' or 'Friedrichstraße'
Bus Lines 100, 157 and 348:	'Friedrichstraße' or 'Unter den Linden'

Contact:	Großbritannien-Zentrum / Centre for British Studies Humboldt-Universität zu Berlin Jägerstr. 10 – 11 D – 10117 Berlin
----------	--

Tel.: ++49 (0) 30 2093 5379 / 5333

Fax: ++49 (0) 30 2093 5328 / 5370

Email: gbz@gbz.hu-berlin.de

Internet: <http://www2.rz.hu-berlin.de/gbz>

The Centre's Library

The library of the Centre for British Studies provides excellent study and research facilities for students, researchers, and the general public. The library's main collections are those necessary for the disciplines involved in British cultural studies, i.e. British literature and culture, history and political science, economics and law, philosophy, sociology, art and the media. At present the library holds approximately 16 000 volumes and is continually expanding. This ensures that the library offers a unique and excellent up-to-date opportunity for research in British cultural studies in Germany.

The library is technically and logistically linked to the main library of the Humboldt University which has been working with a new computerised system for library administration since 2000. Our students can therefore profit from these large and convenient facilities.

The Centre's library consists of two branches housed in separate buildings: in addition to the **Library** proper, situated in the Dorotheenstraße, there is also a **Reference Research Unit** at the Centre itself.

The Library (Dorotheenstraße)

Address: August-Boeckh-Haus
Dorotheenstr. 65
D – 10099 Berlin

Enquiries: Tel.: ++49-(0)30-2093 5214
Fax: ++49-(0)30-2093 5215

Email: evelyn.thalheim@rz.hu-berlin.de
Internet: <http://www2.hu-berlin.de/gbz/library.htm>

The library is not only conveniently situated within easy walking distance of the Centre, but it also provides all the technical and personnel requirements of a modern research library. The reading room is open to students and guests alike, with most of the study desks providing the opportunity to use one's laptop. Several terminals offer access to the OPACs of the university's main and departmental libraries. As the Centre's library is an open-shelf library, the entire stock of its books is immediately accessible to users. The majority of its books are also available for borrowing.

The Reference Research Facility

The Centre's reference research facility is housed on the premises at Jägerstraße 10-11. It offers reference works in all disciplines relevant to the teaching and research at the Centre for British studies, together with reading and video facilities.

The M.A. Course *Postgraduate Master in British Studies (M.B.S.)*

The postgraduate degree course 'Master in British Studies' (M.B.S.) is an interdisciplinary teaching programme offered annually by the Centre for British Studies since 1999. Teaching begins in the winter semester (October – February).

The following pages provide a summary of the course's aims and objectives, its duration, structure, study programme, teaching and internships, admission requirements and application procedures. For further details please consult the Course Description and Examination Statutes.

Aims and Objectives:

The aims and objectives of the course are:

- to enable students to add competence in British Studies to qualifications acquired on their first degree course
- to prepare students for executive positions in firms and institutions which deal with the United Kingdom or other English-speaking nations
- to promote cross-cultural understanding, communication, and mobility
- to teach students interdisciplinary methods and approaches, enabling them to think and work contextually
- to provide students with an understanding of the characteristic features and the transformations of British identities and institutions in a European perspective
- to combine theory and practice, knowledge and its application.

Duration and Structure:

The M.B.S. course consists of a twelve-months Certificate Phase followed by a six-months Master Phase. Having successfully completed the Certificate Phase, students may apply for a 'Postgraduate Certificate in British Studies'. During the Master Phase students spend about three months with a firm or institution in Britain. In the remaining three months they are expected to write their M.B.S. thesis. After the successful completion of the entire course, students are awarded the degree 'Master in British Studies' (M.B.S.).

The Certificate Phase:

The Certificate Phase comprises of about 30 weeks of teaching, divided into a 'Core Programme' and an 'Options Programme'. Students have to attend an average of about 20 hours of classes per week. These may include suitable classes taught by other departments.

The **Core Programme** is obligatory for all students. It combines elements from the traditional subjects English, History, Law, Philosophy, Social and Political Sciences, Art History and Economics in an interdisciplinary approach.

The **Options Programme** offers more in-depth knowledge in two major subject areas. It allows students to specialise by choosing one out of the following two options:

1. Economy, Law and Politics
2. Culture, Media and Cultural Management

Teaching:

The permanent academic staff of the Centre provides the core of the teaching programme, supported by academics from other departments and universities in Berlin when appropriate. Furthermore, to supplement the teaching capacity of the permanent staff, the Centre recruits professionals, academics and practitioners mostly from Britain to provide teaching units ranging from compact seminars to full-term lectureships. These guest lecturers contribute competence in special subjects, and ensure the exchange of ideas and an influx of first-hand knowledge about present-day British developments in various fields.

Teaching takes the form of lectures, seminars, theme-oriented project works etc., and is mainly held in English.

The M.B.S. course is a full-time teaching programme. 'Full-time' should be taken literally, as the scale and density of the programme do not leave space for jobs on the side. In exceptional cases, the Examinations Board can grant permission to individual students to complete the Certificate Phase as a part-time course over a two-year period.

Internships:

In order to obtain an M.B.S. degree, students have to spend a period of about three months on an internship with a firm or an institution in the UK. The Centre runs a placement scheme to assist students with establishing contacts, as well as with application and visa issues. The internship is designed to give students the opportunity of putting the knowledge and skills acquired during their first year of intensive studies at the Centre to the test of experience. It should also enable them to establish useful contacts and to collect material needed for the writing of their M.B. S. Thesis.

Admission requirements:

- a good first university degree in any subject
- a very good knowledge of English and a working knowledge of German
- high motivation

Application procedures:

- Applications are invited from German and foreign students. Applicants are expected to send a CV, university certificates and an English-language statement on their aims and motivation for doing the M.B.S. course to the Centre's director by April 30th of the year in which they intend to start the course.
- Interviews usually take place in the second half of June.
- Places on the course are allocated in early July.

**Admission requirements for the
postgraduate degree *Master in British Studies (M.B.S.)***

This is an unofficial translation. The German version of the admission requirements, as issued in the official notifications of Humboldt University on 15 October 2002 is legally definitive.

§ 1
Preamble

This decree sets out the admission requirements for the postgraduate degree course 'Master in British Studies' at Humboldt University Berlin.

§ 2
Number of admissions and deadline for applications

Each year, at the beginning of the winter semester, a maximum of twenty-five students shall be admitted. The deadline for applications is 30 April each year.

§ 3
Admission requirements and admission

- (1) There are no restrictions as to an applicant's nationality, or the subject of his or her first university degree. Candidates are required to have a very good knowledge of English and a working knowledge of German.
- (2) Applications are to be addressed to the Centre for British Studies. They should include a detailed curriculum vitae, a detailed letter of motivation, a statement as to the candidate's linguistic proficiency, as well as proof of the candidate's first degree with respect to subject, academic progress and result.
- (3) The applications are decided upon by the Admissions and Examinations Board of the Centre for British Studies. The Board shortlists potential candidates on the basis of their first degree (subject, academic progress and success), their linguistic proficiency, their link to Great Britain and the letter of motivation submitted by them. Linguistic proficiency may require an official proof such as a TOEFL-diploma. Those short-listed will be invited to an interview with the Admissions and Examinations Board. The Board admits candidates according to the criteria referred to in the second sentence of this paragraph and taking account of the interview. Furthermore, the Board may, in reaching its decision, take into account the variety of first degrees as well as the international variety of candidates.
- (4) Notification of admissions and rejections will be sent out immediately. Successful candidates must accept the offer in writing within the period of four weeks. In the event that a candidate misses this deadline or refuses the offer, their place will be offered to

the first candidate on the reserve list drawn up by the Admissions and Examinations Board.

§ 4
Commencement

These admission requirements shall enter into force on the day following their publication in the official notifications of the Humboldt University Berlin. [*which was 15 October 2002*]

Course description for the postgraduate degree <i>Master in British Studies (M.B.S.)</i>

This is an unofficial translation. The German version of the admission requirements, as issued in the official notifications of Humboldt University on 15 October 2002 is legally definitive.

§ 1

Preamble

This course description sets out the aims, objectives and structure of the postgraduate degree course 'Master in British Studies'.

§ 2

Course structure

- (1) The postgraduate degree course 'Master in British Studies' offered by the Centre for British Studies at the Humboldt University Berlin is an interdisciplinary teaching programme. It consists of a twelve-months Certificate Phase followed by a six-months Master Phase. After having successfully completed the Certificate Phase, students may apply for a 'Postgraduate Certificate in British Studies'. Following the successful completion of the entire course, students will be awarded the postgraduate degree 'Master in British Studies' (M.B.S.).
- (2) The Certificate Phase comprises approximately 30 weeks of course work, divided into a 'Core Programme' and an 'Options Programme'. Students have to attend an average of around 20 hours of classes per week. These may include suitable classes offered by other departments.
- (3) During the Master Phase students are expected to take up a three-months placement with a firm or institution in the United Kingdom. In the remaining three months they are expected to write their M.B.S. thesis. The M.B.S. thesis should be an independent academic piece of work on a topic related to either the academic programme of the course or the internship.
- (4) The course requires an overall commitment of 2700 hours of 'Student Investment Time' (according to ECTS), which equal 90 study points. The course has a modular structure in which 30 study points are assigned each to the modules in the core programme and the options programme; and a further 15 study points each to the internship and the M.B.S. thesis. A single study point equals 30 hours of time commitment on the part of the student. During the certificate phase this time commitment is divided into 10 hours of work in the class and 20 hours of preparation and revision.

§ 3

Aims and objectives

- (1) The aims of the course are:

- to enable students to add competence in British Studies to qualifications acquired on their first degree course
 - to prepare students for executive positions in firms and institutions which deal with the United Kingdom or other English-speaking nations
 - to promote cross-cultural understanding, communication, cooperation, and mobility
 - to teach students interdisciplinary methods and approaches, enabling them to think and work contextually
 - to provide students with an understanding of the characteristic features and the transformations of British identities and institutions in a European perspective.
- (2) The 'Core Programme' consists of a course-specific introductory course and of two thematic modules 'Economy, Law and Politics' and 'Literature, Culture and the Arts'. The thematic modules cover the following topics:
- the political, economic and social history of the United Kingdom
 - economic structures in the UK
 - the UK's present social stratification
 - the British legal system and its development
 - Britain's political system
 - the history of literature, culture, and the arts in the UK
 - popular culture and leisure in the UK
 - the history of ideas and mentalities in the UK.
- (3) The 'Options Programme' offers more in-depth knowledge in two major subject areas. Students are required to choose one of the following two options:

The option 'Economy, Law and Politics' comprises teaching units covering the following topics:

- Britain's economic and financial system
- the British legal system
- the contemporary political system of the UK.

The option 'Culture, Media and Cultural Management' comprises teaching units covering the following topics:

- elite culture and popular culture in Britain
- the British media, past and present
- culture and its management.

Both options contain a complementary module specific to the course.

If one of the options is chosen by fewer than eight students it may be cancelled. In this case, modules from the cancelled option can be transferred to the remaining one. This is decided after consultations with the students, and with respect to the workload per week.

- (4) The introductory and complementary modules are intended to help eliminate initial discrepancies in standard within a class. Furthermore, these modules are designed to increase general linguistic competence as well as to keep students informed about current affairs and to introduce extracurricular skills. The thematic modules of the core programme are designed to provide students with a solid foundation in two main fields

central to the understanding of the UK today and her historical development. The professionally oriented modules in the options programme add a qualified specialisation.

- (5) All teaching units of the core programme as well as the chosen options are compulsory. The classes are generally taught in English. The exams are invariably held in English. The volume, structure and sequence of the teaching modules are laid down in the syllabus appended to this course description. Teaching takes place in a variety of forms suitable to the themes discussed. Students are taught by the Centre's own academic staff, by academics from other (mainly British) departments and universities, and by 'practitioners' from a variety of backgrounds from Germany and Britain. Attendance is compulsory.
- (6) All modules are wholly or partly relevant for the Master-Exam. Further details are set out in the Examination Statutes.

§ 4 Commencement

This course description shall enter into force on the day following its publication in the official notifications of the Humboldt University Berlin. *[which was 15 October 2002]*

Syllabus

Figure 1: Study plan

The Certificate Phase consists of a teaching programme of about 30 weeks with an average of around 20 hours teaching per week. It is divided into a 'Core Programme' and an 'Options Programme'. The former consists of a series of basic lectures and seminars compulsory for all students, it takes place mainly in the winter semester. The 'Options Programme' follows in the summer semester. The volume of the teaching units is indicated in study points (SP). Depending on the subject, teaching units may be organised in blocks, or split into smaller thematic units taught by different teachers. The teaching units listed below are only examples. The specific teaching units of each module are determined at the beginning of each semester according to the availability of internal and external teaching staff. Similarly, teaching units may be replaced by other suitable teaching units or modified with respect to their content, thus affecting the relative weight of the module. Thereby, the weight of the core programme may be increased or decreased relatively to the options programme by up to 5 study points. The overall weight of 60 study points assigned to the certificate phase may not be altered. The certificate phase is followed by the master phase, consisting of a three-months internship as well as a three-months period for the students to write their M.B.S. thesis.

Study plan for students of option 1: 'Economy / Law / Politics'

winter semester, 1 st year	summer semester, 1 st year	winter semester, 2 nd year
30 SP	30 SP	30 SP
Core programme consisting of 3 modules: - Introduction (6 SP) - Economy, Law, Politics (15 SP) - Literature, Culture and the Arts (9 SP)	Options programme consisting of 4 modules: - complementary module (8 SP) - Economy (8 SP) - Law (8 SP) - Politics (6 SP)	- internship in the United Kingdom (15 SP) - M.B.S. thesis (15 SP)

Study plan for students of option 2: 'Culture / Media / Cultural Management'

winter semester, 1 st year	summer semester, 1 st year	winter semester, 2 nd year
30 SP	30 SP	30 SP
Core programme consisting of 3 modules: - Introduction (6 SP) - Economy, Law, Politics (15 SP) - Literature, Culture and the Arts (9 SP)	Options programme consisting of 4 modules: - complementary module (8 SP) - Elite culture and popular culture in Britain (8 SP) - Media (8 SP) - Cultural Management (6 SP)	- internship in the United Kingdom (15 SP) - M.B.S. thesis (15 SP)

Figure 2: Modules of the core programme (30 SP)

Module 1: Introductory module (6 SP)

Aims and objectives	The introductory module is aimed at helping eliminating any initial discrepancies in standard within a class. Furthermore, this module is designed to increase the general linguistic competence as well as to keep students informed about current affairs and to introduce extracurricular skills.
Teaching forms	The forms of the teaching units of this module are seminars, workshops and language classes.
Study points	6 study points can be earned in the introductory module by finishing the teaching units completely and taking part in the assessment.
Teaching units	The teaching units of this module and their assigned study points are as follows: <ul style="list-style-type: none"> - introduction to academic work (0,5 SP) - presentation techniques (1 SP) - current affairs (1,5 SP) - academic language class (3 SP)
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4.
Frequency and time commitment	The module is offered annually in the winter semester. The time commitment is 180 hours.

Module 2: 'Economy, Law and Politics' (15 SP)

Aims and objectives	The module 'Economy, Law and Politics' is designed to provide students with solid basic knowledge as well as further general knowledge in the field of politics and society as one of the main fields for the understanding of the United Kingdom of the present day and how it developed. Particular attention is devoted to the basic structures and significant characteristics in a comparative perspective. Furthermore, students are to learn how to find and work with relevant sources.
Teaching forms	The forms of the teaching units of this module are lectures and seminars.
Study points	15 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	The teaching units of this module and their assigned study points are as follows: <ul style="list-style-type: none"> - history of law and the legal system (3 SP)

	<ul style="list-style-type: none"> - constitutional law (2 SP) - legal cultures in the United Kingdom (2 SP) - political history (4 SP) - the political system (2 SP) - economic and social history (2 SP) - economic structures (2 SP) - social stratification (1 SP) <p>From this list a number of teaching units totalling 15 SP are offered each year with at least 4 SP allocated to each of the three fields law, politics, and economics.</p>
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4.
Frequency and time commitment	The module is offered annually in the winter semester. The time commitment is 450 hours.

Module 3: 'Literature, Culture and the Arts' (9 SP)

Aims and objectives	The module 'Literature, Culture and the Arts' is designed to present students with solid basic knowledge as well as further general knowledge in the field of culture as one of the main fields for the understanding of the United Kingdom of the present day and how it developed. The course aims to impart knowledge on English literature, past and present, as well as on the main periods in the history of art and architecture and their specific characteristics, as well as the history of ideas and mentalities in the UK; additionally, theories and methods of cultural studies are taught.
Teaching forms	The forms of the teaching units of this module are lectures, seminars and project work.
Study points	9 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	<p>The teaching units of this module and their assigned study points are as follows:</p> <ul style="list-style-type: none"> - history of English literature (3 SP) - English contemporary literature (1 SP) - history of art (1 SP) - history of architecture (1 SP) - popular culture and leisure (2 SP) - history of British ideas and mentalities (1 SP) - theories and methods of cultural studies (2 SP) <p>From this list a number of teaching units totalling 9 SP are</p>

	offered each year with at least 2 SP falling on each of the three fields literature, culture and the arts.
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4.
Frequency and time commitment	The module is offered annually in the winter semester. The time commitment is 270 hours.

Figure 3: Modules on the options programme
Option 1: 'Economy, Law and Politics'

Modul 1: Complementary module (8 SP)

Aims and objectives	The complementary module is designed to increase the general language competence as well as to keep students informed about current affairs and to introduce relevant extracurricular skills.
Teaching forms	The forms of the teaching units of this module are seminars, workshops and language classes.
Study points	8 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	The teaching units of this module and their assigned study points are as follows: <ul style="list-style-type: none"> - current affairs (1,5 SP) - academic language class (3 SP) - Workshop 'Intercultural Management' (2 SP) - Workshop 'Entrepreneurship New Media' (3,5 SP) From this list a number of teaching units totalling 8 SP are offered each year.
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4)
Frequency and time commitment	The module is offered annually in the summer semester. The time commitment is 240 hours.

Module 2: Economics (8 SP)

Aims and objectives	The 'Economics' module of the options programme offers a more in-depth as well as broader treatment of aspects of the British economic and social system treated in module 2 of the core programme, with a specific professional focus. Particular emphasis is placed on the structures and mechanisms of essential sub-systems of economic life and organisation.
Teaching forms	The forms of the teaching units of this module are lectures and seminars.
Study points	8 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	<p>The teaching units of this module and their assigned study points are as follows:</p> <ul style="list-style-type: none"> - economic geography, regional and local factors (2 SP) - the financial system: banks, insurance, the stock market (2 SP) - marketing (2 SP) - industrial organisation: employers, trade unions (2 SP) - social services, national insurance (1 SP) - media as a market (2 SP) <p>From this list a number of teaching units totalling 8 SP are offered each year.</p>
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4)
Frequency and time commitment	The module is offered annually in the summer semester. The time commitment is 240 hours.

Module 3: Law (8 SP)

Aims and objectives	The 'Law' module of the options programme offers a more in-depth as well as broader treatment of aspects of the British legal system covered in module 2, with specific professional focus. Particular emphasis is placed on the structures and procedures as well as essential principles in these legal systems.
Teaching forms	The forms of the teaching units of this module are lectures and seminars.
Study points	8 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	<p>The teaching units of this module and their assigned study points are as follows:</p> <ul style="list-style-type: none"> - contract law (2 SP)

	<ul style="list-style-type: none"> - tort law (2 SP) - company law (2 SP) - charity law (1 SP) - property law and trusts (1 SP) - media law (2 SP) - international private law (1 SP) <p>From this list a number of teaching units totalling 8 SP are offered each year.</p>
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4.
Frequency and time commitment	The module is offered annually in the summer semester. The time commitment is 240 hours.

Module 4: Politics (8 SP)

Aims and objectives	The 'Politics' module of the options programme offers a more in-depth as well as broader treatment of particularly relevant aspects of the British political system dealt with in module 2, with a specific professional focus. Special emphasis is put on structures and mechanisms of state and administration, as well as on the political decision-taking process.
Teaching forms	The forms of the teaching units of this module are lectures and seminars.
Study points	6 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	<p>The teaching units of this module and their assigned study points are as follows:</p> <ul style="list-style-type: none"> - centralism and regionalism (2 SP) - nationalised and regulated industries, quangos (2 SP) - political parties and interest groups (2 SP) - German-British relations (1 SP) - the recruitment of political elites (1 SP) <p>From this list a number of teaching units totalling 6 SP are offered each year.</p>
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes

	paragraph 4.
Frequency and time commitment	The module is offered annually in the summer semester. The time commitment is 180 hours.

Figure 4: Modules of the options programme

Option 2: 'Culture, Media and Cultural Management (30 SP)

Module 1: Complementary module (8 SP)

Aims and objectives	The complementary module is designed to increase the general language competence as well as to keep students informed about current affairs and to introduce relevant extracurricular skills.
Teaching forms	The forms of the teaching units of this module are seminars, workshops and language classes.
Study points	8 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	The teaching units of this module and their assigned study points are as follows: <ul style="list-style-type: none"> - current affairs (1,5 SP) - academic language class (3 SP) - Workshop 'Intercultural Management' (2 SP) - Workshop 'Entrepreneurship New Media' (3,5 SP) <p>From this list a number of teaching units totalling 8 SP are offered each year.</p>
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4.
Frequency and time commitment	The module is offered annually in the summer semester. The time commitment is 240 hours.

Module 2: 'Elite culture and popular culture' (8 SP)

Aims and objectives	The module 'Elite culture and popular culture' in the options programme offers further in-depth as well as broader treatment of particularly relevant aspects of British Cultural life, with a specific professional focus. The module examines literature as a medium for self-definition and self-expression both in the past and present. Also covered are the formation and transformation of British identity, everyday myths, contemporary popular culture as well as the role of film as entertainment and as an art form.
Teaching forms	The forms of the teaching units of this module are lectures,

	seminars and project work.
Study points	8 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	<p>The teaching units of this module and their assigned study points are as follows:</p> <ul style="list-style-type: none"> - self-expression in literature (2 SP) - contemporary literature (1 SP) - concepts of individuality (1 SP) - the nation as myth (1 SP) - social myths in the 19th and 20th centuries (2 SP) - popular culture in contemporary British society (2 SP) - film as art (1 SP) <p>From this list a number of teaching units totalling 8 SP are offered each year.</p>
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4.
Frequency and time commitment	The module is offered annually in the summer semester. The time commitment is 240 hours.

Module 3: 'Media' (8 SP)

Aims and objectives	The 'Media' module of the options programme offers further in-depth as well as broader treatment of particularly relevant aspects of British media, with a special professional focus. The module examines media theory, the historical background to the development of a public domain, media as market, the role of the media in modern society as well as media law.
Teaching forms	The forms of the teaching units of this module are lectures, seminars and project work.
Study points	8 study points can be earned in this module by finishing the teaching units completely and taking part in the exams.
Teaching units	<p>The teaching units of this module and their assigned study points are as follows:</p> <ul style="list-style-type: none"> - media theory(1 SP) - the formation and transformation of the public domain since the 17th century (2 SP) - media as market (2 SP) - media in consumer society (3 SP) - media law (2 SP) <p>From this list a number of teaching units totalling 8 SP are</p>

	offered each year.
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4.
Frequency and time commitment	The module is offered annually in the summer semester. The time commitment is 240 hours.

Module 4: 'Cultural management' (6 SP)

Aims and objectives	The module 'Cultural management' of the options programme offers further in-depth as well as broader treatment of particularly relevant aspects of the organisation and economic structure of British cultural management, with specific professional focus. The module examines private and public funding, culture as market in the commercial and non-profit sectors with respect to selected fields of practice.
Teaching forms	The forms of the teaching units of this module are lectures, seminars and project work.
Study points	6 study points can be earned in this module by finishing the teaching units completely and taking part in the assessments.
Teaching units	The teaching units of this module and their assigned study points are as follows: <ul style="list-style-type: none"> - culture as market (2 SP) - private sponsorship and public funding (2 SP) - charities and the voluntary sector (1 SP) - marketing (2 SP) - company law (2 SP) - professions and forms of professionalisation in the commercial and voluntary sectors (1 SP) <p>From this list a number of teaching units totalling 6 SP are offered each year.</p>
Grading	The overall grade for the module is calculated from the individual grades of the teaching units within it. The weight of the grade for each teaching unit is proportionate to the number of study points assigned. Teaching units that are not assessed are not taken into account for the calculation of the module grade. The form of the assessment is determined by the teacher of the module concerned. For further details see Examination Statutes paragraph 4.
Frequency and time commitment	The module is offered annually in the summer semester. The time commitment is 180 hours.

**Examination statutes for the postgraduate degree
Master in British Studies (M.B.S.)**

This is an unofficial translation. The German version of the examination statutes as issued in the official notifications of Humboldt University on 15 October 2002 is legally definitive.

§ 1

Preamble

These regulations apply to the postgraduate degree course 'Master in British Studies' at the Centre for British Studies of the Humboldt-University, Berlin.

§ 2

Purpose of Examinations

- (1) In accordance with these regulations the Centre for British Studies of the Humboldt University Berlin shall hold examinations during and at the conclusion of the postgraduate degree course 'Master in British Studies'. The examinations serve to prove that candidates have achieved the goals stated in § 3 of the course description.
- (2) After having passed the examinations provided for in these regulations to complete the one-year Certificate Phase of the M.B.S. course, candidates may apply for a 'Postgraduate Certificate in British Studies'. After successful completion of the ensuing six-months Master Phase, they are awarded the postgraduate degree 'Master in British Studies' (M.B.S.).

§ 3

Admissions and Examinations Board

- (1) The Admissions and Examinations Board is responsible for short-listing, interviewing and admission of applicants as well as for the organisation of examinations. It is appointed for a term of two years by the Centre's Faculty Board (*Institutsrat*). Its members are: three persons as defined in § 45 I no. 1 BerlHG one of whom serves as chair person, one person as defined in § 45 I no. 2 BerlHG, and one as defined in § 45 I no. 3 BerlHG, the last-mentioned only in an advisory capacity. The Examinations Board reaches its decisions on the basis of a simple majority. It nominates the examiners, who must be persons as defined in § 32 III and IV BerlHG. In addition, the regulations as laid down in §§ 32 and 33 BerlHG apply.

§ 4

Certificate Phase

- (1) The Certificate Phase (§ 2 (2) course description) consists of two semesters of obligatory, taught courses at the Centre for British Studies. The course programme is structured in modules and is divided into a 'Core Programme' and an 'Options Programme'. The modules of the 'Core Programme' consist of a course-specific

introductory course and of two modular teaching units 'Economy, Law and Politics' and 'Culture, Media and Cultural Management'. With respect to the 'Options Programme' the modules consist of a 'complementary module' as well as the modules 'Economics', 'Law', and 'Politics' in option 1 and the modules 'Elite Culture and Popular Culture', 'Media' and 'Cultural Management' in option 2.

- (2) All modules consist of several teaching units, in which study points can be earned. The total number of teaching units in a module determines the number of study points assigned to that module. The teaching units form the basic units for teaching and for assessing the student's performance. The topics of the teaching units are given in the description of the modules.
- (3) The assessment of students' work takes place continuously during the Certificate Phase with the form of assessment (in-class exams, presentations, project works, oral exams or similar assessments) being determined by the lecturer. Attendance and performance in class are also taken into account.
- (4) The overall grade for the module is calculated from the individual grades of the teaching units within that module. The weight of the grade for each teaching unit is proportionate to the number of study points assigned to it. Teaching units that are not assessed are not taken into account for the calculation of the module grade. In order to pass a module, the student must achieve at least the grade 'sufficient'.
- (5) The final grade for the Certificate Phase (certificate grade) is calculated from the average of the module grades, each module being weighted to its assigned study points. A certificate will be supplied upon request, if the certificate grade is at least 'sufficient'.

§ 5

- (1) The Master Phase (§2 (3) course description) consists of an internship and the writing of the M.B.S. thesis. In order to be admitted to the Master Phase students must have passed the Certificate Phase with at least the grade 'sufficient'.
- (2) Students have to spend an internship period with firms or institutions whose fields of work appropriately complement the aims of the M.B.S. course as determined by the Examinations Board. Students have to furnish proof of their internship and to write a detailed report of their work there. During the time of the internship students are required to remain matriculated at Humboldt University.
- (3) The M.B.S. thesis is an independent academic piece of work on a topic related to either the academic programme or the internship. The thesis is to be written in English and to be completed within a period of two-and-a-half months following the internship. In justified cases the Examinations Board may permit students to write the M.B.S. thesis before serving their internship. The subject of the thesis must be agreed with a person as defined in §3 (5) (the supervisor). Each thesis is graded by two persons chosen by the Admissions and Examinations Board in compliance with §3 (5); the supervisor is to be appointed primary examiner. The grade for the thesis is the average of the grades given by the two examiners. To pass their M.B.S. degree, students need to have obtained grade 4 ('sufficient') or better in their M.B.S. thesis. If one of the two thesis examiners gives

grade 4 or better but the other one does not, the Admissions and Examinations Board appoints a third person as described in §3 (5) for the definitive grading of the thesis within the boundaries set by the first two evaluations.

- (4) Students shall be awarded their M.B.S. degree if they fulfil the requirements of both paragraphs (2) and (3) of this section. The final grade of the M.B.S. degree is based on the certificate exam grade and the M.B.S. thesis grade in a ratio of 4:1.

§ 6 Fails and Resits

- (1) Those teaching units of a failed module, which were not passed with at least the grade 'sufficient', can be retaken within a period of three months following the publication of results; and a second time within a period of further three months. The resit may take a different form (§4 (3,2)) to the original, according to the decision of the teacher.
- (2) If the M.B.S. thesis is graded worse than 'sufficient', it can be repeated once with a new subject as its topic.

§ 7 Examination Grades

- (1) The individual examination results are graded between 1,0 and 5,0 according to the German grading system. To allow for a more differentiated evaluation, each individual result can be graded in quarter steps. Grades are named and converted as follows:

ECTS-Grade	German Grade	ECTS-Definition	German description
A	1,0-1,5	Excellent	hervorragend
B	1,6-2,0	Very Good	sehr gut
C	2,1-3,0	Good	gut
D	3,1-3,5	Satisfactory	befriedigend
E	3,6-4,0	Sufficient	ausreichend
FX/F	4,1-5,0	Fail	nicht bestanden

- (2) When calculating the module grades (§ 4 (3), (4)), the certificate grade (§4 (5)), the grade for the M.B.S. thesis (§ 5 (3,4) as well as the final grade (§ 5 (4,2)) two places after the decimal point are taken into account. The final grade is published without being rounded up or down with only one place after the decimal point.
- (3) If the final grade is 1,5 or better, the M.B.S. degree awarded is 'summa cum laude'; if it is 2,0 or better, 'magna cum laude'; if the grade is 3,0 or better, 'cum laude'; or else, 'rite'.

§ 8 Exam Procedures

- (1) Deadlines, dates and procedures of the exams are decided upon and announced in advance by the Admissions and Examinations Board. If a student fails to meet an

examination deadline or misses an examination without a sufficient excuse, the examination is graded 'fail'. Whether an excuse is sufficient is decided upon by the Admissions and Examinations Board. If students excuse themselves on account of illness, they have to be certified as unfit for examination by a doctor or, in cases of doubt, by a medical officer [*Amtsarzt*]. The possibility of a resit shall be decided upon by the Admissions and Examinations Board.

- (2) If a student is physically impaired or disabled over a long time or permanently as well as in other exceptional cases, the Admissions and Examinations Board shall decide in consultation with the persons concerned (students, examiners) as to how far study tasks or examinations may be replaced entirely or in part by equivalent work in other forms to those originally planned.
- (3) If a student cheats in an exam or uses improper aids, the Examinations Board shall grade the exam in question as 'fail'. In serious cases the Admissions and Examinations Board may deny a retake. If the cheating is only discovered later on, the exam can be graded 'fail' retroactively. In such a case, if the student has already received official certificates and/or his or her Master's degree, these may be revoked.
- (4) After successful completion of the Certificate Phase of the M.B.S. course, candidates may apply for a 'Postgraduate Certificate in British Studies'. Those candidates who in addition successfully complete the M.B.S. thesis as well as the internship according to §5 (2) shall receive a graded final diploma as well as a certificate for the academic degree 'Master in British Studies' (M.B.S.). Diploma and certificate are signed by the chairman of the Admissions and Examinations Board; the certificate is signed additionally by the director of the Centre for British Studies.

§ 9

Commencement

These examination statutes shall enter into force on the day following their publication in the official notifications of the Humboldt University Berlin. [*which was 15 October 2002*]