



## Master in British Studies

### Applications for the Course Starting October 2011

#### Application requirements

Applicants need to have a **university degree** at the time of formal enrolment (October 2011). This first degree can be in any subject. With usually around 100 applications for 30 places, admission is highly competitive. The diversity in standards of university teaching and grading throughout the world makes it impossible to impose any formal requirements on the minimum grade to be obtained. As a rule of thumb, though, successful applicants with a Bachelor (e.g. BA, LLB, BSc) or similar degree tend to have graduated within the top 10-15%, successful applicants with a Master (e.g., MA, LLM, MSc) or similar degree within the top 15-20% of their class. We will, however, look at the individual circumstances of each case.

Applicants need to speak **very good English**. The application must contain proof of your proficiency in form of an ETS TOEFL certificate (minimum score of 600 for the paper-based test, 250 for the computer-based test, or 100 for the internet-based test), or a Cambridge Certificate of Proficiency in English (any grade), or a Cambridge Certificate in Advanced English (grade A or B), or an IELTS test (level 7.0). Neither a degree in English language, nor English language teaching experience will be considered as adequate proof. Only native speakers are exempt from this requirement.

Furthermore, a working knowledge of **German** is highly advisable.

#### Application procedure

The deadline for applications is 30th April (for admission in October). A shortlist of candidates will usually be drawn up during May, with applicants invited for interviews which take place in Berlin, usually early to mid-June. Interviews via telephone or skype will be conducted with applicants who cannot reasonably be expected to travel. Places are allocated and all applicants notified after completion of the interviews in July.

#### Grants

Applicants who are in need of a scholarship are strongly advised to apply to institutions such as the German Academic Exchange Service (<http://www.daad.de>), the Alfred Toepfer Stiftung (<http://www.toepfer-fvs.de/>) and to search for other opportunities via directories such as ELFI (<http://www.elfi.ruhr-uni-bochum.de/studservicefrset.html>). Please note that the German Academic Exchange Service operates with a different deadline, usually November of the preceding year for enrolment in October.

## Application checklist

To apply, please complete the **form** below and send it to the address given overleaf by April 30.

Your application **must also include** the following documents. (Please tick the boxes in order to indicate that the papers are attached. Do not submit irreplaceable original documents!)

- a detailed CV (in English)
- a statement of motivation explaining why you would like to join this course; some 500 words are usually sufficient (in English)
- a certified copy of your secondary school leaving certificate which qualifies for university studies (e.g. A-Levels certificate, Abiturzeugnis, Baccalaureat, High School Diploma) including a breakdown of subjects and grades – together with a certified English translation, unless the original is in English, German, or French
- a certified copy of your university degree certificate (as above)
- a certified copy of grade transcripts of your university studies (as above)
- proof of your proficiency in the English language through ETS TOEFL, IELTS, CPE or CAE scores in original or in certified copy; this does not apply to native speakers.

Additionally, you may, but need not supply one to three references, e.g. from university teachers or employers. We are aware that such references may be more difficult to obtain in some countries.

If you are presently in your final year at university and have not yet received your degree document you can nevertheless apply provided you will have completed your present course before October. Please attach a confirmation of your university and a list of the subjects you have studied so far, including exam results.

Please send your complete application to:

**Prof. Dr. Gerhard Dannemann**  
**Großbritannien-Zentrum**  
**Humboldt-Universität**  
**Mohrenstraße 60**  
**10117 Berlin**  
**Deutschland / Germany**

# Application for the Master of British Studies Course 2011/2013

## Personal Information

*Surname:*

*First Name:*

*Date of Birth:*

*Place of Birth:*

*Nationality:*

*Gender (M/F):*

*Address:*

*Telephone:*

*Email:*

*Have you applied for the M.B.S. before? If so, in which year?*

*Where/from whom did you first hear about the M.B.S.?*

## University Degree(s)

*Degree Title:*

*(B.A., M.A. or other)*

*Subject(s):*

*Received at:*

*(University, Department)*

*ECTS points obtained (if applicable; alternatively, years spent in full-time higher education)*

## Languages (give details about your proficiency in your CV)

*English\*:*

*German:*

*Other Languages:*

\*Proof of proficiency (ETS TOEFL, IELTS, CPE or CAE) must be included in this application; this does not apply to native speakers.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_